



**F.Y.I.**

**from the Policy Unit**

**FYI-212**

**Date: February 28, 2019**

**SUBJECT: IV-E Referral Checklist**

Please contact the Policy Unit if you have any questions regarding these or any other changes at [DCSS\\_POLICYQUESTIONS@azdes.gov](mailto:DCSS_POLICYQUESTIONS@azdes.gov) or call 602-771-8127

The Policy Unit is pleased to announce the [IV-E Referral Checklist](#) is now located on the PORT.

A IV-E Checklist must be completed by DCSS staff and included with every foster care case referred to the Attorney General's Office.

The IV-E Referral Checklist may be found on the PORT in the following location: Appendices>DCSS Document Matrix>DCSS Internal Forms and Checklists>Foster Care (IV-E).

***DCSS colleagues are urged to view this information directly on The PORT and not create a separate personal file.***

***\*Please do not reply directly to this message as we will not be able to respond. This email address is only used for outgoing mail.***